



## Sage HR & Payroll PCA Examination Preparation Webinar

Sage Pastel Payroll & HR is the only software vendor in South Africa that offers an Administrator Certification that is accredited with FASSET SETA.

### What will be covered?

- Free or cheap accommodation calculations
- Travel allowance calculations
- Medical aid calculations
- Retirement funding income calculation
- Periodic tax calculations
- Average tax calculations
- Practical setup of company
- Setup of employee Master files
- Setup of employee payslips
- Additional processing
- Exam processes
- Online system demonstration

**Investment per delegate:** \*R485 incl. VAT

\*This amount excludes the exam fee

**Duration:** 10h00 – 13h00

### 2017 Dates

Jan	Feb	Mar	Apr	May	June	Aug	Sept	Oct	Nov	Dec
13	03	03	19	05	02	04	01	06	03	01

To book, [click our online booking form](#), OR

print and email the booking form below:

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 Chat to us today.  
 021 979 2531 | 082 486 1542  
 paulene@starkaccountingservices.co.za

# PCA Examination Preparation Webinar Booking Form



Please complete details below and email to  
[paulene@starkaccountingservices.co.za](mailto:paulene@starkaccountingservices.co.za) or fax to 086 5314 916

Company Name:
Site Code:
Delegate name 1:
Delegate name 2:
Date/s attending:
Area of attendance:
Tel/ Cell No:
E-mail Address:
ID number (only if booking in private capacity. Please send copy):
Company registration number (Mandatory):

**Payment details:** Please attach proof of deposit / transfer together with your booking form

## Account Details:

Stark Accounting Services Pty Ltd  
Nedbank Account: 1021714895  
Branch 198765

## Terms and conditions:

- Cancellations – NO cancellations will be accepted.
- Should you not login for the session booked for, you will forfeit your fees paid.
- In the case that an event is cancelled, the delegate will be informed at least 5 working days before the allotted commencement date.

I hereby agree to the above,

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

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