



# Sage HR & Payroll

## Payroll Certified Administrator (PCA)

### Online Examination

Sage Pastel Payroll & HR is the only software vendor in South Africa that offers an Administrator Certification that is accredited by FASSET SETA.

#### Investment per delegate

R748 Incl. VAT

#### Dates for 2019

2019	Exams	
	JHB,PTA & All ATC's	CPT & DBN
Jan 19	31	
Feb 19	22	
Mar 19	29	29
Apr 19	3 May	
May 19	31	31
Jun 19	28	
Jul 19	2 August	2 August
Aug 19	30	
Sep 19	27	27
Oct 19	1 Nov	
Nov 19	29	29
Dec 19		

#### Payment option:

Deposit/Transfer (Please send us your proof of payment once your booking has been received)

Account Details: Stark Accounting Services (Pty) Ltd, Nedbank

Account No: 102 171 4895

Branch code: 198 765

#### Terms and conditions:

All bookings must reach us 3 working days (on the Tuesday) before your exam day.

**Reschedules** are only accepted upon written notification at least 2 working days prior to the exam commencement date. **Cancellations** – NO cancellations accepted. **If rescheduling or cancelling**, an exception is made in the event that death of a family member has occurred or hospitalisation in respect of the intended delegate for which valid proof thereof is required

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

#### Delegate Booking Details (SETA requirement for Certification):

Company name: \_\_\_\_\_ Site code: \_\_\_\_\_

Delegate name: \_\_\_\_\_ Examination date: \_\_\_\_\_

ID number: \_\_\_\_\_ Tel number: \_\_\_\_\_

Cell number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Gender: \_\_\_\_\_ Race: \_\_\_\_\_

Home language: \_\_\_\_\_ Employed (Yes/No): \_\_\_\_\_

Nationality/ Residency: \_\_\_\_\_ Province: \_\_\_\_\_

Disabilities (Yes/No): \_\_\_\_\_

I allow Sage Pastel Payroll to use my personal information for submission to Fasset SETA (Yes/ No): \_\_\_\_\_

**NB: All Exam related questions must be directed to your ATC where training was attended.**

#### ATC details:

Company name: \_\_\_\_\_ Site code: \_\_\_\_\_

#### Payment option:

Deposit/Transfer (Please send us your proof of payment once your booking has been received)

Call us. Email us.

Chat to us today.

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