

Pay now and do training between December 2020 to March 2021

		Dec-20	Jan-21	Feb-21		AWCape Dec - 20	AWCape Jan - 21	AWCape Feb - 21		IHI Dec - 20	IHI Jan - 21	IHI Feb - 21
EXCEL ESSENTIALS 2016 HALF DAY COURSE R2030 pp excl VAT - Classroom R1421 pp excl VAT - Virtual Year end Special - 20% off Classroom training - only pay R1624 pp excl VAT Year end Special - 30% off Virtual training - only pay R994.70 pp excl VAT	Excel Essentials will equip you with the knowledge to take advantage of the basic features of Microsoft Excel as a business information tool to manipulate and present information.	Virtual							Classroom & Virtual			
			No dates	18	1		No dates	No dates		No Dates	Classroom	No dates
EXCEL INTERMEDIATE 2016 1 FULL DAY (9:00 - 16:30) R2140 pp excl VAT - Classroom R1498 pp excl VAT - Virtual Year end Special - 20% off Classroom training - only pay R1712 pp excl VAT Year end Special - 30% off Virtual training - only pay R1048.60 pp excl VAT	In this course you will be taught how to not only develop spreadsheets using formulas and formatting but will be shown how to create charts ensuring you leave with a comprehensive knowledge of how to make Excel work for you.	Virtual							Classroom & Virtual			
			1	20	2,9		4	19		10	Classroom	4
EXCEL ON STEROIDS 2016 2 FULL DAYS (9:00 - 16:30) R5650 pp excl VAT - Classroom R3955 pp excl VAT - Virtual Year end Special - 20% off Classroom training - only pay R4520 pp excl VAT Year end Special - 30% off Virtual training - only pay R2768.50 pp excl VAT	Excel on Steroids is more than just an advanced Excel course, it focuses on Excel features that are key for business reporting.	Virtual							Classroom & Virtual			
			7,8	25,26	15,16 23,24		10,11	20,21		15,16	Classroom	10,11
EXCEL ON STEROIDS PLUS 2016 2 FULL DAYS (9:00 - 16:30) R5650 pp excl VAT - Classroom R3955 pp excl VAT - Virtual Year end Special - 20% off Classroom training - only pay R4520 pp excl VAT Year end Special - 30% off Virtual training - only pay R2768.50 pp excl VAT	In this course you will learn how to take advantage of some of the more advanced features of Microsoft® Excel® to prepare and present your business data.	Virtual							Classroom & Virtual			
			10,11	No dates	24,25		No dates	28,29		18,19	Classroom	No dates